

# In conjunction with the Trawler Fest Boat Show!

Last Friday of Each Month

## SUNSET CELEBRATION

**Friday, February 28, 2014**

**5:00 p.m. – 8:00 p.m.**

*Music \* Food \* Cash Bar \* Arts & Crafts*

## Vendor Application



The Lake Park Harbor Marina Sunset Celebrations are held the last Friday of each month at 105 Lake Shore Drive from 5 p.m.-8 p.m. Our Celebrations are a family fun event situated in a charming tropical setting. We are happy to offer FREE vendor booth space for this event.

**COMPANY:** \_\_\_\_\_  
**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
Street City State Zip

**E-MAIL:** \_\_\_\_\_  
**WEBSITE:** \_\_\_\_\_

**PHONE:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Office Cell

**FAX:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**LIST PRODUCTS TO BE SOLD** (*Description of art, craft or food items*) First time vendors must include a photo sample of their works. Food vendors must submit a menu of items to be served with application. No items are to be retail re-sales. Only original creations, hand crafted or embellished by the exhibitor.

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**POWER NEEDED:** [ ☐ ] Yes [ ☐ ] No [ ☐ ] Have own generator

**VENDOR SPACE REQUIREMENTS:** *Each vendor is encouraged to use a tent for a 10 X 10 space keeping the event visually uniform in set up.*

**CONFIRM TENT:** [ ☐ ] Yes [ ☐ ] No

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**105 LAKE SHORE DRIVE, LAKE PARK, FL \* 561-881-3353**

[www.lakeparkmarina.com](http://www.lakeparkmarina.com)

# VENDOR AGREEMENT

***Please initial each item:***

☐ The Vendor Application/Agreement, Special Event Vendor Release Form (Non-food vendors) and/or Certificate of Liability Insurance (Food Vendors only), must be submitted to reserve the Vendor Booth on or before **FEBRUARY 18, 2014** to display and/or sell items at the **SUNSET CELEBRATION** in Lake Park. The Vendor is responsible for providing all equipment and supplies required to operate their business on the *Sunset Celebration* site, including tables, chairs, tents, signs, presentation/display materials, 100' extension cord(s), etc. There is no fee for a 10 x 10 vendor booth space.

☐ The Vendor agrees not to sell or display any items with obscene language and/or with any image that might be considered pornographic. No items are to be retail re-sales. Only original creations, hand crafted or embellished by the exhibitor.

☐ **NO FOOD, BEVERAGE, OR ITEM OF ANY KIND MAY BE SOLD UNLESS LISTED ON THIS AGREEMENT AND AGREED UPON WITH EVENT DIRECTOR.** The Event Organizers/Officials have the right to reject or require the removal of any objectionable items and/or Vendors for any reason whatsoever. First time vendors must include a photo of their works.

☐ The Vendor acknowledges full responsibility for his/her products and activities at the event and for those actions of persons assisting him/her. The Vendor agrees to defend, hold harmless and indemnify the Town of Lake Park, and the event organizers from any law suits, claims and/or other actions which arise from Vendor's product or conduct. **ALL FOOD VENDORS MUST WEAR GLOVES WHILE HANDLING FOOD AND MUST REFRAIN FROM SMOKING WHILE HANDLING FOOD.**

☐ **FOOD VENDORS: A Certificate of Liability Insurance is required for all food vendors only. Dates must be current within 30 days of the event, and "the Town of Lake Park must be named as certificate holder and additional insured with respect to commercial general liability" [for vendors serving liquor, with liquor liability insurance usual to the insured operations]) and with limits of \$1 million per occurrence and \$2 million aggregate.**

☐ The Vendor must be open for business by 5:00 p.m. and remain open until 8:00 pm during the full time of the *Sunset Celebration* event.

☐ For safety reasons, all vehicles **MUST** be out of the event area by 5:00 p.m. and will not be allowed to re-enter until after the close of the event and foot traffic is dispersed after 8:00 p.m. A designated Vendor Parking Area will be provided. There will be no exceptions. (You may want to bring a hand truck). Failure to be set-up and remove your vehicle from the event site by the designated time may result in rejection of your application for future Town events.

☐ The Vendor agrees to keep all supplies and equipment inside the designated space assigned.

☐ The Vendor is responsible for having applicable business tax certificates and any applicable licenses appropriately posted during the event.

☐ I have read and understand the terms and conditions of this application.

X \_\_\_\_\_ / \_\_\_\_\_ X \_\_\_\_\_ / \_\_\_\_\_  
AUTHORIZED VENDOR SIGNATURE      DATE      APPROVAL TOWN SIGNATURE      DATE

**Please mail, fax or deliver this completed Vendor Application/Agreement, Special Event Vendor Release Form (Non-food vendors) and/or Certificate of Liability Insurance (Food Vendors only) to:**



**SUNSET CELEBRATION - Lake Park Harbor Marina**

**105 Lake Shore Drive \* Lake Park, FL 33403**

**561-881-3353 (Phone) \* 561-881-3355 (fax)**

**[www.lakeparkmarina.com](http://www.lakeparkmarina.com)**